

Annexure -B

Mandatory Disclosure

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1 Name of the Institution

- Address including Telephone, Mobile, E-Mail

Name of the Institution	Janta College of Pharmacy, Butana (Sonepat)
Address	V.P.O. Butana Teh. Gohana (Sonepat) Pin Code 131302
Telephone No.	01263-271027
E-Mail	jcpbutana@hry.nic.in&jcpbutana@gmail.com

2 Name and address of the Trust/ Society/ Company and the Trustees

- Address including Telephone, Mobile, E-Mail

Name & Address of the Society / Trust / Company (U/S 25 of Companies Act, 1956):	JANTA VIDYA BHAWAN, BUTANA
Complete Postal address:	V.P.O BUTANA (SONEPAT) TEH. GOHANA DISTT. SONPAT, PIN CODE- 131302

3 Name and Address of the Principal/ Director

Dr. Mangal Sain Hooda, JCP, Butana (Sonepat)
Email:-jcpbutana@hry.nic.in&jcpbutana@gmail.com

4 Name of the affiliating Board

PCI, HSBTE, AICTE

5 Governance

- Members of the Board and their brief background

➤ Mr. Manoj Kaushal (Administrator)

- Members of Academic Advisory Body

➤ Mr. Manoj Kaushal (Administrator)

➤ Dr. Mangal Sain Hooda

- Frequently of the Board Meeting and Academic Advisory Body.

YES

- Organizational chart and processes

Administrator → Principal → Faculty

- Nature and Extent of involvement of Faculty and students in academic affairs/improvements

YES

- Mechanism/ Norms and Procedure for democratic/ good Governance.

YES

Signature of the Principal/ Head of the Institution

[Signature]
Principal
J. C. P.
Butana (Snp.)

- Student Feedback on Institutional Governance/ Faculty performance.

YES

- Grievance Redressal mechanism for Faculty, staff and students.

YES

- Establishment of Anti Ragging Committee.

YES

- Establishment of Online Grievance Redressal Mechanism.

YES

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University.

YES

- Establishment of Internal Complaint Committee (ICC).

YES

- Establishment of Committee for SC/ ST.

YES

- Internal Quality Assurance Cell.

YES

6 Programmes

- Name of Programmes approved BY PCI

D.Pharm & B. Pharm

- Name of Programmes Accredited.

Nil

- Status of Accreditation of the Courses **(Not Applied)**

- Total number of Courses
- No. of Courses for which applied for Accreditation
- Status of Accreditation - Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for Courses

- For each Programme the following details are to be given:

- Name
- Number of seats
- Duration
- Cut off marks/rank of admission during the last three years
- Fee
- Placement Facilities Yes
- Campus placement in last three years with minimum salary, maximum salary and average salary

Signature of the Principal/ Head of the Institution

[Signature]

Date: _____

Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their approval. If there is Foreign Collaboration, give the following details: **No**


Details of the Foreign University

- Name of the University
 - Address
 - Website
 - Accreditation status of the University in its Home Country
 - Ranking of the University in the Home Country
 - Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
 - Nature of Collaboration
 - Conditions of Collaboration
 - Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following: **No**
 - Programme Focus
 - Number of seats
 - Admission Procedure
 - Fee
 - Placement Facility
 - Placement Records for last three years with minimum salary, maximum salary and average salary
 - Whether the Collaboration Programme is approved? If not whether the Domestic/Foreign University has applied for approval
- 7. Faculty**
- Branch wise list Faculty members:
 - Permanent Faculty
 - Adjunct Faculty No
 - Permanent Faculty: Student Ratio =20/1
 - Number of Faculty employed and left during the last three years Anju & Rajesh Saini

Signature of the Principal/ Head of the Institution

Mada
Principal
J. C. P.
Butana (Snp.)

8. Profile of Director/ Principal/ Faculty

Stamp Size Photo	Date of Birth & Age/Gender	Qualification with Class obtained starting from the highest Degree	University awarding Degree	Corresponding Specialization	Date of Joining
 Dr. Mangal Sain Hooda	02-04-1968 52 Yrs.	Ph.D. (Pharmacology) M.Pharm. (1 st) B. Pharm (2 nd) D. Pharm, (2 nd) 10 th (1 st)	J.N.U	Pharmaceutical Sciences (Pharmacology)	01-01-2005

PRINCIPAL - EXPERIENCE					
Teaching			Industry		
Institution	Position	Years	Institution	Position	Years
J.C.P. Butana	Lect.	2.6	Sheron Pharma	Analytical Chem.	2 yr
J.C.P. Butana	H.O.D.	7.0	-----	-----	---
J.C.P. Butana	Principal	6.5	-----	-----	---

- Area of Specialization
- Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level **Pharmacology**
- Research guidance
 - No. of papers published in National=02/ International Journals/=16 Conferences=6
 - Master
 - Ph.D.
- Projects Carried out
- Patents
- Technology Transfer
- Research Publications=16+2
- No. of Books published with details

Signature of the Principal/ Head of the Institution

Principal
J. C. P.
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09 Fee

- Details of fee, as approved by State Fee Committee, for the Institution. **Yes**
- Time schedule for payment of fee for the entire programme. **Yes**
- No. of Fee waivers granted with amount and name of students. **No**
- Number of scholarship offered by the Institution, duration and amount. **Nil**
- Criteria for fee waivers/scholarship. **As per Govt Rules**
- Estimated cost of Boarding and Lodging in Hostels.

10. Admission

- Number of seats sanctioned with the year of approval.
60 seats in D. Pharmacy & 40 seats in DMLT
- Number of Students admitted under various categories each year in the last three years Table.
(List attached)
Number of applications received during last two years for admission under Management Quota and number admitted. **(List attached)**

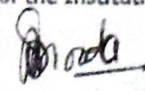
11. Admission Procedure (AS per AICRE & HSBTE Calendar)

- Calendar for admission against Management/vacant seats:
 - Last date of request for applications
 - Last date of submission of applications
 - Dates for announcing final results
 - Release of admission list (main list and waiting list shall be announced on the same day)
 - Date for acceptance by the candidate (time given shall in no case be less than 15 days)
 - Last date for closing of admission
 - Starting of the Academic session
 - The waiting list shall be activated only on the expiry of date of main list
 - The policy of refund of the fee, in case of withdrawal, shall be clearly notified

12. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.
(Copy Attached)

Signature of the Principal/ Head of the Institution

Principal 
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Butana (Snp.)

14. Information of Infrastructure and Other Resources Available
PART F: INFRASTRUCTURAL FACILITIES

Norms for Land requirement and built-up area for Diploma Level Technical Institution (for Diploma Courses as per PCI)

PHYSICAL INFRASTRUCTURE - COMPLETE DETAILS OF BUILT-UP AREA					
S. No	Built-up (Carpet) Area	FIRST YEAR & SECOND YEAR			
		Type of Structure [RCC/ACC]	Required Area [sq.m] as per PCI	Available Area [sq.m]	Shortfall, if any
(a)	Instructional area [INA]	RCC	4300	4370	
(b)	Administrative area [ADA]	RCC	500	550	
(c)	Amenities area [AMA]	RCC	500	530	
(d)	Circulation area [CIA]	15	20	
[CIA = 0.25 x (INA+ADA+AMA)]		TOTAL AREA :		5470	
ADMINISTRATIVE AREA REQUIREMENT FOR DIPLOMA COURSES					
Particulars		Number of rooms required	Minimum Carpet Area required	Carpet Area available	Shortfall w.r.t.Number of Room & Carpet Area
Principal / Director room		01	30 sqm	30sqm	
Board room		01	20 sqm	26sqm	
Office all inclusive		Campus having one program	150 sqm		
		Campus having more than one program	300 sqm	300sqm	
Cabins for HOD's		01 per Deptt.	20 sqm	20sqm	
Faculty rooms		05 (1 st year student / 15 for new technical institution)	05sqm each	75sqm	
Central stores		01	30 sqm	30sqm	
Maintenance Room		01	10 sqm	10sqm	
Security Room		01	10 sqm	10sqm	
Housekeeping Room		01	10 sqm	10sqm	
Pantry for staff (Desirable)		01	10 sqm	10sqm	
Examination control office (Confidential Room)		01	30 sqm	50sqm	
Placement office		01	30 sqm	50sqm	

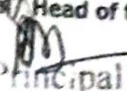
Signature of the Principal / Head of the Institution

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IMPORTANT INFRASTRUCTURE REQUIREMENT FOR DIPLOMA COURSES				
Particulars	Number of rooms required	Minimum Carpet Area required	Carpet Area available	Shortfall w.r.t. Number of Rooms & Carpet Area
Computer Centre inclusive of Language Laboratory	01	75sqm	150sqm	
Library	01	150sqm	400sqm	
Seminar Hall	01	132 sqm	132sqm	
Smart class room	01	66 sqm	66sqm	

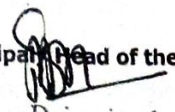
INFRASTRUCTURE REQUIREMENT FOR DIPLOMA COURSES IN PHARMACY					
Particulars	Number of rooms required	Number of rooms available	Minimum Carpet Area required (as per PCI)	Carpet Area available	Shortfall w.r.t. Number of Rooms & Carpet Area
I	II		III	IV	V
Lecture Rooms	Number of divisions of course X 0.75 of course	4	66sqm each room	264 sqm	
Tutorial Rooms	25% of Total Lecture rooms	2	33 sqm each room	66sqm	
Total no. of Labs for 1 st year diploma	03	13	66 sqm each lab	858 sqm	
Laboratory (other than 1 st year)	01 per course per year				
Machine Room	01	01	80-100 Sqm	150 Sqm	
Instrument Room (2 nd year)	01	01	80 Sqm	100 Sqm	

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BASIC AMENITIES FOR DIPLOMA COURSES				
Toilets (Ladies & Gents)	01	150 sqm (Campus having one program)	150 sqm	
		350 sqm (Campus having more than one program)		
Toilets for <i>Divyang</i>	01	15sqm	15sqm	
Girls Common Room	01	75 sqm	75sqm	
Boys Common Room	01	75 sqm	75sqm	
Canteen/cafeteria (Desirable)	01	150 sqm	200sqm	
Stationary Store and reprography	01	10 sqm		
First aid-cum-sick room	01	10 sqm	10 sqm	
Drinking water facility (water cooler) essential	Adequate nos. (with attached water purifiers)	--	yes	
Principal's Quarters	Desirable	150 sqm	150sqm	
Guest House	Desirable	30 sqm	30sqm	
Sports Club / Gymnasium / Playground	Desirable	200 sqm	200sqm	
Auditorium / Amphi Theater	Desirable	400 sqm	400sqm	
Boys Hostel	Desirable	Adequate	Adequate	
Girls Hostel	Desirable	Adequate	Adequate	

Signature of the Principal/Head of the Institution


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COMPUTERS, SOFTWARE, INTERNET AND PRINTERS						
Program	Number of PCs/ Laptops to students ratio (Min 20 PCs)	Legal System Software @	Legal Application Software**	LAN and Internet	Mail Server and Client	Printers including Color Printer (% of total number of PCs/ Laptops)
Pharmacy	1:8	14	14	All	Desired	(3+1 Printer)

@ Adequate number of software licences is required
 ** Includes Plagiarism checking Software

NOTE:

- At least 4Mbps Wi-Fi connectivity at 4 or 5 hotspots shall be made available.
- Arrangement to view NPTEL/SWAYAM etc. shall be made available
- Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to student's ratio.

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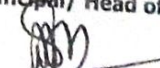
BOOKS, JOURNALS AND LIBRARY FACILITIES						
Program	Total number of Divisions	Titles	Volumes	National Journals	Reading Room seating	Multimedia PCs for Digital Library/ internet Surfing located in reading room
		Number			Percentage of total students	
Pharmacy	2	679	4905	16	40	10
		25 per* Course	125 per*Course			

NOTE:

11. B=Number of divisions at 1st year (Shift 1+2) + Number of 2nd year direct divisions (Shift 1+2)
12. #Book titles and volumes required at the time of starting new Institution.
13. Total numbers of titles and volumes shall be increased in continuation till 15 years, which shall be the minimum stock of books. However, Institutions shall have to add annual increment of books based on the changes in curriculum and syllabus from time to time by the Board.
14. *Annual increment equally distributed per subject.
15. Digital Library facility with multimedia facility is essential.
16. Reprographic facility in the library is essential.
17. Document scanning facility in the library is essential.
18. Library books/ non books classification as per standard classification methods is essential.
19. Facilities to access the online courses is essential.
20. The institution shall be a member of National Digital Library. Aggregators shall also be used.

- Innovation Cell. **Yes**
- Social Media Cell. **Yes**
- **List of facilities available**
 - Games and Sports Facilities. **Yes**
 - Extra-Curricular Activities. **Yes**
 - Soft Skill Development Facilities. **Yes**
- **Teaching Learning Process**
 - Curricula and syllabus for each of the programmes as approved by the Board. **HSBTE and PCI**
 - Academic Calendar of the Board. **HSBTE Calendar**
 - Academic Time Table with the name of the Faculty members handling the Course. **Yes**
 - Teaching Load of each Faculty. **Yes**
 - Internal Continuous Evaluation System and place. **Yes**
 - Student's assessment of Faculty, System in place. **Yes**
- **Special Purpose**
 - Software, all design tools in case. **Yes**
 - Academic Calendar and frame work. **Yes**

Signature of the Principal/ Head of the Institution


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Butana (Snp.)

9. **Enrollment of students in the last 3 years.**
(List attached)

10. **List of Research Projects/ Consultancy Works**

- Number of Projects carried out, funding agency, Grant received. **Nil**
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage. **No**
- MoUs with Industries (minimum 3). **Yes**

11. **LoA and subsequent EoA till the current Academic Year.**

Yes

12. **Accounted audited statement for the last three years. (Copy attached)**

13. **Best Practices adopted, if any**

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action.

The Website shall be dynamically updated with regard to Mandatory Disclosures.